

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
11 January 2000**

1. **Call to order:** The special meeting was called to order at 6:15 p.m.
2. **In Attendance:** John Ryan, Fred Evans, Joyce Skoien, Rober Scherting; Ervin Fortney, George Casteneda, and Tom Jackson. Noel and Stull absent.
3. **Business:** The Board moved to go into Executive Session to discuss with our attorney our wells and tank that are located on Mr. Foss' property. Mr. Jackson is to prepare a draft letter for the Board to approve at the Regular Board of Trustees meeting on 13 January 2000.
4. **Adjournment:** The Vice-President adjourned the meeting at 6:50 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

John Ryan, Vice-President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
13 January 2000**

- 1. Call to order:** The regular meeting was called to order at 7:00 p.m.
- 2. In Attendance:** John Ryan, Fred Evans, Joyce Skoien, and Robin Scherting. Noel, Fortney, and Stull absent.
- 3. Action on Minutes:** Scherting moved to approve the minutes of the Regular Board of Trustees Meeting of December 16, 1999 and the Special Board of Trustees Meeting of 9 December 1999.
- 4. Treasurer's Report:** Evans reported as of 13 January 2000 we have \$5600.57 in the checking account, \$136,257.29 in the operational account, and \$267,177.45 in the reserve account. There are 24 members more than 30 days delinquent in their dues (see list); nine of these have been turned over to our attorney for collection.
- 5. Committee Reports:** Building – Issued permit to Terry Stebens to construct a residence on Huckleberry Place. Reviewed and amended the list of nonconforming driveway connections submitted last month. There is a contradiction between the worded statement in the Building Guidelines and the schematic showing typical driveway connections; we should address this as soon as possible. Approved installation of a curtain drain on Village Lot 56 at the corner of Hemlock and Dennis Blvd. Environmental – Committee supports the memo from Jim Tough concerning the ongoing erosion of the Ravine Trail; would like to see this issue placed on the March agenda. The post and box for the doggy pickup was stolen from Memorial Park; it will be replaced (in concrete). A baked potato fundraiser is scheduled for 17 Mar 2000. A seminar on septic tanks is scheduled for February (see newsletter). Requesting a water tap be installed for the north entrance of the village; the one near the mailboxes is too far away to drag hoses. Requesting status of cedar park greenbelt survey.
Social -- Seventy-nine people attended the new year's party. A pot-luck salad luncheon is scheduled for 24 January at noon, followed by the business meeting. A Valentine's Party is scheduled for 12 February. Water Advisory -- The Dept. of Ecology requested data on our average consumption and the chemical content of our wells, which has been forwarded. The draft predesign report for the Iron/Manganese removal system from EES has been reviewed and several changes recommended. After these have been made, the report will go to the Dept. of Health for their approval. Once approval is obtained, the construction will take 6 to 8 weeks. Representatives from Puget Sound Energy reviewed their system with us. We can expect outages lasting up to 3 days based on previous historical records. They agreed to place our tank farm and wells on the priority list for fixing wide-spread power outages, and they will include the power line feed to the wells on their tree trimming schedule.
- 6. Manager's Report:** The new street signs have been installed in the Village,

Highlands, and Huckleberry, and are almost complete in the Colony. The water meters have been read for the final quarter of the year. Billing statements will be sent to those members who used excessive amounts of water during the year. Swanlund Electric repaired the dehumidifiers and heat pumps at the pool last week. The humidity at the pool has dropped to 50% and the air temperature to 78 deg. Linda is still sick and we do not expect her to return until February.

7. Business: Generator -- Evans moved (passed 3-0) to offer to the members a formal vote to (a) purchase a generator for the water system that will pump water out of the aquifer into our storage tanks during a power outage, and (b) if passed pay for the purchase either (1) by a special assessment of \$32/lot or (2) reserve funds (excess from 1998/99 fiscal year) not to exceed \$21,000. The vote will be scheduled to coincide with the March Regular Board Meeting. 1998/99 Excess Funds -- Evans moved (passed 3-0) to move the excess funds as required by membership resolution to our Operational and Reserve Accounts. They are to be distributed thusly: (a) General Operations - \$6,429.24; (b) Builds/Grounds Operating Reserve -- \$10,000; (c) Equip/Contingency Reserve -- \$10,000; (d) Pool Operating Reserve from Gen Oper -- \$10,000; (e) Water Operating Reserve -- \$13,915.95; (f) Marina Operating Reserve -- \$4,670; (g) Pool Operating Reserve from Pool Oper. -- \$1,223.50; and Roads Operating Reserve -- \$14,847; for a total of \$71,085.69. (Note: most of this money was proceeds from finalized litigation.) Clubhouse Rules -- Scherting moved (passed 2 to 1) to adopt the Clubhouse Rules as amended and implement immediately. Bay Watch Program -- Skoien moved (passed 2, one abstain) to approve the request to waive the clubhouse usage fees for the meeting of the Discovery Bay Watch group as per Section A.1.b of the Rules. (Note: the potluck/meeting was open to all Cape George members as announced in the newsletter.) Foss Letter -- Evans moved (passed 3-0) to approve the draft letter from our attorney to be sent to Mr. Foss regarding the wells located on his property. Ravine Erosion Control -- Approved request by the Environmental to dedicate a portion of the study session in March to this issue. Covenants Committee -- Skoien moved (passed 3-0) to add Barbara Hill to this committee. Tickler File -- Scherting moved (passed 3-0) to establish a tickler file (to be maintained by the President) that tracks the progress of all projects/actions/issues approved at previous study sessions and board meetings; a report is to be made to the Board monthly.

8. Announcement: The regularly scheduled study session will be on Tuesday, February 8, 2000, 7:00 p.m. The Regular Board of Trustees meeting will be on Thursday, February 8, 2000.

9. Adjournment: President adjourned the meeting at 8:20 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

John Ryan, Vice-President

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**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
10 February 2000**

- 1. Call to order:** The regular meeting was called to order at 7:05 p.m.
- 2. In Attendance:** Irma Noel, John Ryan, Fred Evans, Joyce Skoien, Robin Scherting, Irv Fortney, and Mikel Stull.
- 3. Action on Minutes:** Evans moved to approve the minutes of the Regular Board of Trustees Meeting of January 13, 2000 as presented.
- 4. Treasurer's Report:** Evans reported as of 1 February 2000 we have \$82,419.20 in the checking account, \$136,686.77 in the operational account, and \$268,213.83 in the reserve account. There are 38 members more than 30 days delinquent in their dues (see list); nine of these have been turned over to our attorney for collection.
- 5. Committee Reports:** Marina -- Still have eight spots open. Four of these spaces could be large boats. Planning big dredging for June 14-23 window depending on obtaining permits. Our dredge could be used to open channel enough to meet fishing requirements until the main dredging. Starting work on putting power on the south end of docks; target completion next winter. Membership -- Tom and Linda Eller purchased 141 Ridge Dr., Village and Glenn and Cinding Baker have regained possession of 91 Cedar in the Village. Social -- Thirty-one ladies attended the luncheon and business meeting on January 24th. Voted to ask Board to hire the painting of both bathrooms, hall, and storage room; already have enough paint to do the project. Coordinators have been appointed to work with the Colony Club members renting the community center. A cleaning schedule has been established on a regular basis. Suggested locking the kitchen area if renter hasn't paid the \$25 usage fee. A Valentine potluck/silent auction will be held on Saturday, February 12. Swimming Pool -- Revised pool charter has been turned over to President. The door lock system is under repair at the manufacturer. The manger is pursuing new shower installations for women's dressing room; will pay for them out of fund-raiser/pool memorial funds. Requesting a vent fan be installed in the dressing rooms. Repair of the paneling in the pool area will be more complicated due to warping and expansion of the panels. A new floor vacuum cleaner was voted for. Karole Evans will arrange purchase and check to be sure a GFI circuit is available. The 9:00 exercise group has proposed filling in the deep end of the swimming pool to a depth of 5 feet to accommodate the expanding group. Members will be canvassed by newsletter (proposed article given to President) for input before proceeding. Marily Hider has agreed to take the chairmanship starting 1 Mar 2000.
- 6. Manager's Report:** The Water Filtration Treatment proposal from EES Consulting has been submitted to the Dept of Health for their review and approval. The Special Assessment of \$127 has been billed and is due by the end of February. Our tractor's clutch is being repaired in Port Angeles. Mac has the urinal in Clubhouse and new faucets have been ordered for ladies

showers; may need to close pool for one afternoon next week to install them. A new lock goes in Friday evening on pool door with keys being issued to all pool members. The pool will never remain unlocked during the day again. When the Code Lock is repaired, it too will be re-installed. Potholes on road leading to south end of the marina have been filled and a layer of crushed rock spread on the road. All of the Club's fire extinguishers were recharged. A safety mirror has been installed across from the red barn to allow a view of the traffic coming up Cape George Dr. Starting in May, our beach and park areas will be patrolled by volunteers on weekends and any unauthorized vehicles will be towed away. During the week, Mac and I will continue to take care of the problem.

7. Business: Tennis Court Funds — Tabled until March meeting to allow manager time to prepare a detailed accounting of the funds. Ravine Erosion Control Project — Skoien moved (passed - 4 ayes, 2 abstains) to authorize an additional \$4,201 for Mathews Trucking to complete the ravine erosion project. Capital Improvement Definition -- Tabled for the April meeting to coincide with budget preparation. Open Ditch Repair -- Skoien moved (passed 6-0) to authorize up to \$2,500 to repair ditches with pipe/catch basins on Lots 2, 3, 4, and 5 on Marine View Place; funds to come out of Bldg and Grounds reserves. Pool Chairman — Ryan moved (passed 6-0) to approve Marilyn Hider as chairman of the pool committee. Dredge Operation Policy -- Skoien moved (passed 6-0) to approve the proposed dredge operation policy.

8. Announcement: The regularly scheduled study session will be on Tuesday, March 14, 2000, 7:00 p.m. A Special Membership meeting to vote on the purchase of generator and payment method for same is scheduled for March 16, 2000 at 7:00 p.m. in Clubhouse. The Regular Board of Trustees meeting will immediately follow the special membership meeting.

9. Adjournment: President adjourned the meeting at 8:15 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
16 March 2000**

1. **Call to order:** The regular meeting was called to order at 7:15 p.m.
2. **In Attendance:** Irma Noel, Fred Evans, Joyce Skoien, Robin Scherting, and Irv Fortney. John Ryan and Mikel Stull were absent.
3. **Action on Minutes:** Evans moved to approve the minutes of the Regular Board of Trustees Meeting of February 10, 2000 as presented.
4. **Treasurer's Report:** Evans reported as of 1 February 2000 we have \$46,262.29 in the checking account, \$131,139.90 in the operational account, and \$340,355.31 in the reserve account. There are 45 members more than 30 days delinquent in their dues or special assessment (see list). Efforts are underway to collect these monies.
5. **Committee Reports:** Building -- Completed surveys on (a) TV cables connected to residences by overhead rather than underground wires and (b) driveways having aprons connected to the Club roads by gravel or concrete rather than asphalt. Committee believes that lot owners that have existing concrete aprons can be accommodated by asking them to sign a waiver making them responsible for resolving whatever problems/expenses might develop as a result of the non-conforming aprons. This seems preferable to requiring them to tear out concrete, which may never cause a problem. Tree removal permits issued to (a) Clare Lacy at 111 West Vancouver, (b) Ron Niccoli to trim a tree, (c) Stewart Pugh to clean up lot 31 on Quinault loop, (d) Jim Doros to remove topped fir trees at 151 Rhododendron Dr., and (e) Don Rhen to removal tree at 20 Sequim Place. A curtain drain was approved for lot 62 in the Village (corner of Ridge and Cedar). Environmental -- Daffodils in Memorial Park are up and blooming. Weeding party scheduled for Mar 20 (1-3:00). Requesting a line item in the new budget for planting and maintaining all common areas as well as the ravine. The septic system program was well attended, with Linda Atkins from the Jefferson County Office of Environmental Health answering questions. A St. Patrick's Day potato party fundraiser is planned for 17 March. Marina -- Nine open moorage spaces are available, with one large boat spot. Waiting on permit for dredging. Four agencies involved. Hope to dredge 16 June. Would like to install electricity at south end of docks. Need to rebuild pedestals and determine design/cost. Electrical hazards exist with overhead wiring; need to install warning signs. Membership -- James and Vicki Grabicki purchased 120 Sunset, Colony; Robert and Eileen Langeslay purchased Lot 27, Blk 14, Div 7, Colony; Lonnie and Gloria Phillips purchased 170 Johnson, Highlands; Steven and Agnes Stebbins purchased 10 Dennis, Village; Linda Sims purchased 90 Pine Dr, Village; and Suzanne Wildman purchased 111 Spruce Dr, Village. Social -- A ladies out-luncheon is planned at Zhang's Garden Buffet on Tuesday, Mar 28. Granny's Attic sale, scheduled for May 5-7, is underway. Save your spring cleaning discards and clothing in good condition for the sale. Pool -- Phyllis Kessler has joined the committee. Appreciate new shower handles in women's dressing room and repair of paneling in pool area. Will

purchase upright vacuum for cleaning around swimming pool area. Reviewed regulation regarding pool parties and feels it should be retained as is. Looking for a member from the young family sector to join the committee. Water Advisory -- State Dept of Health approved the installation of our manganese and iron removal system on Feb 24th. EES Consulting is now preparing the final design for the installation. Best guess is the equipment should be on line in late June or July. Committee visited the PUD's Glen Cove South system, which is operating with great results. The conversion/updating of our existing Water Comprehensive Plan to the new Water System Plan is underway; the new plan needs to be submitted to the State Dept of Health by Nov 2nd.

6. Manager's Report: Mathews Trucking & Excavation has completed their work on the Ravine Erosion Project. We still have to haul several hundred yards of dredging material to place around the pipe and drain rock around the manhole. The erosion along the Marine View trail is being repaired; have received two of the four easement grants from owners to allow us to pipe the ditch on their property. Mac has removed the old pipe at Memorial Park and is rerouting and placing new pipe along Colman Loop to a catch basin, to allow further beautification of Memorial Park. At the request of the Building committee, we moved the large green sign posted near the barn to the entrance of the Colony to help motorists be aware they are trespassing. The 20 mph speed limit sign was moved closer to the first speed bump. State Dept of Health has approved the Water Filtration Treatment proposal. Collection of the \$127 special assessment has gone very well. Of the \$83,750 projected for the project, only \$6,000 remains to be collected. Linda Fitzpatrick's health will not permit her to return to work. We are looking for a part-time bookkeeper (10 hr/ wk). Dana Vischer will be on vacation for a week, starting Mar 17th.

7. Business: Tennis Court Funds — Skoien moved (passed 3-1) to remove from table and readdress issue. Skoien moved (passed 3-1) to dissolve tennis court committee and refund \$2,340 in donated funds to members and turn over \$2,534.50 of fundraiser monies to the Social Club. Social Club can continue the business advertising in Newsletter if it should so choose. Ravine Erosion Control Project — Skoien moved (passed 4-0) to approve resolution transferring \$4,201 from general operations reserve to complete ravine project (expenditure approved at Feb Board meeting). Open Ditch Repair -- Skoien moved (passed 4-0) to approve resolution transferring \$2,500 from buildings and grounds reserve to repair ditches with pipe/catch basins on Lots 2, 3, 4, and 5 on Marine View Place (expenditure approved at Feb Board meeting). Clubhouse Painting -- Scherting moved (passed 3-1) to approve resolution transferring \$810 from buildings and grounds reserve to complete painting of inside of Clubhouse. Nominating Committee -- Skoien moved (passed 3-1) to amend committee's charter as presented. Scherting moved (passed 4-0) to appoint Donald Lee, Bill Stull and Jim Pickrell to the nominating committee with Donald Lee as chairperson. Pool Committee charter -- Postponed until next meeting to allow Trustees time to review the proposed amended charter. Covenants Committee -- Scherting moved (passed 4-0) to disband the committee and authorize Trustee Evans to pursue amendments to the covenants. Clubhouse Use -- Skoien moved (passed 3-1) to waive clubhouse rental fees for the Bay Watch meeting. Drainage Subcommittee -- Skoien moved (passed 4-0) to establish a drainage subcommittee to the Building

Committee and appoint David Sullivan, Bob Tilley and John Cooley; subcommittee will report progress to the Board at the regular meeting in May. Wells 1 and 2 -- Skoien moved (passed 4-0) to approve water well agreement with Mr. Foss as prepared by our attorney, Mr. Jackson. Pool Committee Member -- Skoien moved (passed 4-0) to add Phyllis Kessler to the pool committee.

8. Announcement: The regularly scheduled study session will be on Tuesday, April 11, 2000, 7:00 p.m. The Regular Board of Trustees meeting will be on Thursday, April 13, 2000, 7:00 p.m.

9. Adjournment: President adjourned the meeting at 8:15 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

CAPE GEORGE COLONY CLUB
SPECIAL MEMBERSHIP MEETING
16 March 2000

1. **Call to order:** The special meeting was called to order at 7:00 p.m.

2. **In Attendance:** Irma Noel, Fred Evans, Joyce Skoien, Robin Scherting, and Ervin Fortney. John Ryan and Mikel Stull absent.

2. **Business:** A special meeting of the membership was held to vote on purchasing a larger generator for the water system and to determine how to pay for it if the measure passed. A quorum was present, either in person or by proxy. The polls closed at 7:15.

Total votes cast were 320 for the purchase measure. The measure **passed** – 201 approved, 119 disapproved.

Total ballots cast for the method of payment were 318 -- 230 voted for purchase from excess monies from the 1998-1999 fiscal year placed in the reserve fund; 88 voted for a special assessment of \$32 per lot. (Note: there is a line item in the 1999-2000 budget for purchasing the generator from reserve funds in case the measure was approved.)

4. **Adjournment:** The President adjourned the meeting at 7:15 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

BUDGET HEARING

6 April 2000

1. **Call to order:** Meeting convened at 7:00 p.m.
2. **In Attendance:** Irma Noel, John Ryan, Joyce Skoien, Robin Scherting, Irv Fortney, and Mikel Stull. Fred Evans was absent.
3. **Reason for Meeting:** To obtain information from the membership on any suggested capital improvement projects; a “brainstorming” meeting. The information will be used to develop the 2000/2001 budget.
4. **Results:** The following ideas were presented. There is no particular order of priority or any determination of viability of projects.

Category	Presented by	Project
Water system	Water Advisory Com.	<ul style="list-style-type: none"> • Paint existing tanks and bldgs in tank farm.
		<ul style="list-style-type: none"> • Rebuild/repair bldg for Highlands Booster Station.
		<ul style="list-style-type: none"> • Complete well 6 installation.
		<ul style="list-style-type: none"> • Finish fencing in our well field.
		<ul style="list-style-type: none"> • Install fire hydrants on Ridge Dr.
Security/Safety	Fred Woolsey	<ul style="list-style-type: none"> • Security Patrol
	Wayne Skoien	<ul style="list-style-type: none"> • Interior bldgs: security camera system available at Costco for \$399.
		<ul style="list-style-type: none"> • Install old gate at entry to south end of marina/boat/trailer storage area.
	Jack Scherting (by proxy)	<ul style="list-style-type: none"> • Security gates and video camera monitoring at entries to Club.
	John Proctor	<ul style="list-style-type: none"> • Security lights; lower the one we have at Colony entry areaso it can be maintained without using a cherry picker.
	Joyce Skoien	<ul style="list-style-type: none"> • Additional striping/hazard reflectors on roadways in areas such as Colman Dr. entry – entry into Memorial Park.
		<ul style="list-style-type: none"> • Remove stops signs on Cape George Dr. at Palmer intersection and place yield signs on Palmer. Reason: most people don't stop anyway and we have no way of enforcing the signs.
	??	<ul style="list-style-type: none"> • More yield signs installed around Club.
	Irma Noel	<ul style="list-style-type: none"> • Volunteer patrol with magnetic signs on side of vehicles; no confrontation; only take down information.

	??	<ul style="list-style-type: none"> • Cell phone given to volunteer patrol
	John Ryan	<ul style="list-style-type: none"> • A Duty Officer when George is not available; rotate duty among Board members.
	??	<ul style="list-style-type: none"> • Neighborhood watch w/updated crime activity in newsletter
Marina	Dale Huselton	<ul style="list-style-type: none"> • Blacktop area in front of workshop; day use trailer storage; and between workshop and pool.
Landscaping	Bob Tilley	<ul style="list-style-type: none"> • Ravine landscaping plan and funds to implement
	Irma Noel	<ul style="list-style-type: none"> • Landscaping maintenance contract for all landscaped common areas.
	Barbara Hill	<ul style="list-style-type: none"> • Faucet at Dennis entrance
		<ul style="list-style-type: none"> • Landscaping plan for all Club entries
	Carl Drow	<ul style="list-style-type: none"> • Check all banks/bluffs for dead trees and remove them; maintenance plan.
Entry Lights	Mary	<ul style="list-style-type: none"> • Lighted signs at entries to Club
Clubhouse	John Ryan	<ul style="list-style-type: none"> • Add awnings at each entry to Clubhouse.
	Amy Brandon	<ul style="list-style-type: none"> • Add a deck to north end of Clubhouse.
	Leanne Ryan	<ul style="list-style-type: none"> • Commercial dishwasher for kitchen
	Bill Stull	<ul style="list-style-type: none"> • Club pay basic monthly fee (\$20) for satellite connection.
	Jim Pickrell	<ul style="list-style-type: none"> • Professional plan for improving area north of clubhouse
	Carl Drow	<ul style="list-style-type: none"> • Enclose area in swimming pool room for cards/billards.
	Dale Huselton	<ul style="list-style-type: none"> • Enclose area in swimming pool room for exercise equipment
	Linda Cooley	<ul style="list-style-type: none"> • Enclose area in swimming pool room for Club office
Land	Irma Noel	<ul style="list-style-type: none"> • Buy Foss' lot in Village (offered to us at \$12,000) w/stipulation to move trailer out of Cape George Club.
	Dave ??	<ul style="list-style-type: none"> • Establish a land purchasing fund to take advantage of property sales.
	Bill Stull	<ul style="list-style-type: none"> • Sell some of our land to fund other projects
	Jim Pickrell	<ul style="list-style-type: none"> • Use some of our land to put in an RV/boat storage area. Would require fencing and lighting.
Pension	John Ryan	<ul style="list-style-type: none"> • Establish some type of pension plan for Mac.
Mail Boxes	Mikel Stull	<ul style="list-style-type: none"> • Update mail boxes

	George ??	• Redesign access to Colony mail boxes
Barn	John Ryan	• Replace barn
Games	Larry Halseth	• Establish/maintain area for lawn bowling /bocci ball
	??	• Shuffleboard court

5. **Security:** George presented information that has been prepared by him and Fred Evans on a major security system from Olympic Alarm Systems Co. for the entire Club. Costs were:

Install five barrier arms (same as one on Marina Dr.)	\$22,500
Install video cameras at entries w/monitoring equip	\$ 7,571
Install telephone entry system for 4 entries	\$21,580
Total	\$51,651
Install concrete pads and electrical/telephone lines	\$20,000
Total Security System	\$71,651

George also stated a local Security Patrol company will cost \$3,500 per month for 4 hours per day, 7 days per week service. That's \$42,000 per year.

6 Presentation of Data: It was suggested that the brainstorming material be (a) evaluated for necessity, (b) prioritized, and (c) statistically analyzed. It was also requested the material be given out to all members for comments – either yes/no or placed on a scale of 1 to 10.

7. **Budget Meetings:** Irma indicated she would be calling budget hearings on each Thursday, starting _____.

Respectfully Submitted:

JOYCE SKOEN, SECRETARY

IRMA NOEL, PRESIDENT

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
13 APRIL 2000**

1. **Call to order:** The meeting was called to order at 7:00pm
2. **In Attendance:** Irma Noel, John Ryan, Robin Scherting, Fred Evans, Irv Fortney Mikel Stull. Joyce Skoien was absent.
3. **Action on Minutes:** Ryan -moved to approve the minutes of the regular Board of Trustees meeting of March 16, 2000 as presented.
4. **Treasurer's Report:** Evans reported as of 1 March 2000 we have \$31,908.63 in the checking account, \$127,327.02 in the operational account and \$73,385.85 in the reserve account. (Borrowed \$4201, which must be paid back within two years.)
5. **Committee Reports:** Building - No building activity during March. A site inspection of excavation of a lot in the Village was done for the purpose of installing a septic drain field. All other issues concerned trees: Niccoli reported that no action has been taken of his conditional permit to trim a tree on an adjacent lot. Rilla Phillips asked the Building Committee to require her neighbor to maintain her evergreen trees at 17 feet, as she was required to do by court order. This issue dates back to 1993 when Phillips filed a complaint that the neighbor's trees had grown to the extent that they blocked her view. The judge ruled in Phillips' favor basing his ruling on the 17-foot height restriction set forth in the CG Building Guidelines. Four years passed and the trees had not been cared for as required. Phillips again petitioned the County Court, and the judge ruled (Feb. 14, 1997) that Phillips' neighbor was in contempt and must prune the trees to not more than 17 feet and must pay Phillips' costs. Phillips feels she should not have to take legal action every time these trees need pruning and asked the Committee to have the Club intervene on her behalf. The Building Committee has no basis for addressing this issue or similar ones which are certain to arise in the future. Environmental - Members planted five plants and two trees in the Memorial Garden. Plans are being made to clear the North hillside soon. Suggest that a policy be adopted for removing dead (deer) animals on private property within the community. Will plant native plants on the Ravine Trail when the fill and grading work is completed. When the \$3000 for maintenance of the common areas is approved, we ask that the Environmental Committee be involved in the scheduling, expenditure and allocation of funds over the various worksites. A Cape George Road cleanup will be on May 9, May 11 in case of rain [Dates have changed, see pg 1 of Newsletter]. A weeding and general cleanup "party" at the Community Center is on April 17, 1:00pm. All are welcome to help. Marina - Moorage continues to increase, five slips are available. Second boat slip applications will now be taken and assigned as available. Several boats are parked at the south end of the marina and their moorage or rampage has not been paid. George will be asked to bill these people. There are trailers without names and seem to be abandoned; please put your name on your trailer. Docks need to be kept free of traps, dinghies and gear. Jefferson County dredging permit should be issued in about two weeks. The Army Corps of Engineers has reviewed the Biological Assessment, and our permit is scheduled for review with National Marine Fisheries on April 24. Membership - Barbara Bradford purchased 260 S. Palmer; Brad & Monique Flickinger purchased

121 N. Palmer; Richard & Kathryn Rucker purchased Lot 10, Div. 3 in the Village; Madeline Saenz purchased Lot 18, Div. 3 in the Village; David & Yvonne Woolston purchased 161 Ridge Dr. Nominatin - One person has volunteered. If you are interested in running, please contact Don Lee. Social Club - Painting of the rest rooms, kitchen and storage closet has been completed. A brief meeting was held prior to the Ladies Out-Luncheon. Members present voted to go ahead with plans to have new Formica in the kitchen and on the bar in the meeting room. A committee of three was appointed and will report back at the April 24 business meeting.

Swimming Pool - Revised Pool Committee Charter was presented and is under study by the Board. A request was made to have the pool opened at 7:45am and will be presented to the Board. Repairs still needing to be done in the pool area are: ceiling repair around the skylight, paneling coming loose from wallboard and a crack in the floor of the shower in the women's dressing room. The group discussed purchasing colorful banners to place on the wall areas and chairs and lounges using Memorial Funds. Expenditures for the month were \$17.37. Karole Evans will be gone for three weeks during August, and we will need a replacement for cleaning the pool during that time. Water Advisory - none available.

6. **Manager's Report:** The Colony mailbox that was stolen on March 30 was found and is back. The Postmaster said there was no attempt to break into the box. The 2000-2001 budget was presented to the Board. Incorporated into the budget are some of the recommendations that were made at the prebudget meeting last week. It was an informative meeting with many attending and excellent suggestions given. Several Budget Workshops are scheduled and it is urged that you attend. Refund checks were issued to members for \$2,340, and \$2,534 to the Social Club for contributions to the Tennis Fund. The -average monthly use of the Community Center is 26.67%.
7. **Member Participation:** Pat Drow suggested that "No Parking" be painted in the paved strip in front of the Community Center. This would keep it open in case of an emergency. Dale Huselton has resigned as Harbormaster for the Marina after eight years of service. This volunteer position is now open. Security car decals are available and a Club member has agreed to put one on his vehicle.
8. **Information:** The water well agreement with Mr. Foss has been executed. Cape George relinquished all rights to wells 1 and 2 on Mr. Foss' property in exchange for Mr. Foss capping and sealing the wells per state requirements. He cannot drill new wells in the existing aquifer.
9. **Business:** A) Scherting moved (passed 5-0) to receive 2001 budget proposal from the Manager and set public budget meeting dates (April 20, 27, May 4, 9). B) Fortney moved (passed 5-0) to receive Reserve Study and append to 2001 budget. C) Fortney moved (passed 4-1) to postpone consideration of Community Center use until May after proposal has been published in Newsletter. D) Scherting moved (passed 4-1) to approve amendments of Swimming Pool Charter effective immediately. E) Stull moved (passed 5-0) to postpone consideration of request from the Pool Committee to open at 7:45am. until May so that discussions could be held with all exercise groups. F) Evans moved (passed 5-0) to approve AFE for \$590 for check scanner. G) Evans moved (passed 5-0) to authorize the Board President and Manager to negotiate the purchase of Lot 9, Div. 2 in the Village (140

Dennis Blvd.) from Milton Foss using Cape George General Operations Reserve Funds.

10. Announcements: Open Budget meetings, April 20, 27 and May 4, 9 in the Community Center, unless otherwise posted at 7:00pm. The regularly scheduled Study Session May 9, 7:00pm. The regularly scheduled Board Meeting, May 11, 7:00pm.

11. Adjournment: President adjourned the meeting at 8:45pm.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
20 April 2000**

- 1. Call to order:** The special meeting was called to order at 7:00 p.m.
- 2. In Attendance:** Irma Noel, Joyce Skoien, Robin Scherting, Ervin Fortney, Mikel Stull, and George Casteneda. John Ryan and Fred Evans were absent.
- 3. Business:** The Board met with the general membership to review the preliminary budget presented by Casteneda and the list of possible capital projects generated at the 6 April 2000 budget hearing. Casteneda will incorporate the Board's suggestions into the preliminary budget and prepare requested information for the next budget hearing. The capital projects list was reviewed with the following decisions made:
 - Some projects were determined to be regular maintenance items and were placed on the President's tickler list for execution.
 - Two projects were determined to be Executive Session items for the Board and will be scheduled by the President in the near future.
 - A couple of projects will be placed on the May agenda for Board approval.
 - The majority of the proposed projects were determined to be major capital improvements that would require special assessments to be implemented. These will be placed into a survey, to be prepared by Bill Stull, for dissemination to the membership.

1. Information:

- Purchase of 140 Dennis Blvd from Mr. Foss is in escrow and is scheduled to close on or before May 15, 2000. The purchase price is \$10,000 plus closing costs, and Mr. Foss has agreed to remove the trailer.
- There is a meeting with insurance agent Friday, April 21, 2000 at 10:30 a.m. in the Cape George office.

- 1. Adjournment:** The President adjourned the meeting at 9:10 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
27 April 2000**

- 1. Call to order:** The special meeting was called to order at 7:00 p.m.
- 2. In Attendance:** Irma Noel, John Ryan, Joyce Skoien, Robin Scherting, Mikel Stull, and George Casteneda. Ervin Fortney and Fred Evans were absent.
- 3. Business:** The Board met with the general membership to continue preparation of the preliminary 2000/2001 budget. The following decisions were made:
 - Noel will place the items identified at the last budget hearing meeting on the To Do List instead of the tickler file.
 - Skoien will contact the pool committee for input on pool fee increase.
 - Noel will place the purchase of the propane pool heater on the May agenda, which will require an AFE and a resolution as the funds will come from the reserves.
 - Noel will place a water use increase of \$3.00/month on the May agenda; funds to go into water reserves.
 - Casteneda has placed the requested fire hydrants in the village in the new budget as a capital improvement to water system.
 - Casteneda asked to add a separate telephone line to workshop; Noel will track on tickler file.
 - Board will meet with Tom Jackson at 6:30 in an Executive Session before the next regularly scheduled Board study session to discuss his retainer fee. Will also discuss employees' benefits.
- 4. Information:**
 - Mac will be gone from May 5th to the 15th.
 - Need volunteers to cover the office on Friday mornings from 8:00 to 12:00 so Dana can have the day off. We have been unable to find a replacement for Linda.
- 5. Adjournment:** The President adjourned the meeting at 8:00 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
11 May 2000**

- 1. Call to order:** The regular meeting was called to order at 7:00 p.m.
- 2. In Attendance:** Irma Noel, John Ryan, Fred Evans, Joyce Skoien, Robin Scherting, Mikel Stull, and Irv Fortney.
- 3. Action on Minutes:** Evans moved to approve the minutes of the Regular Board of Trustees Meeting of 13 April 2000, the Budget Hearing of 6 April 2000, and the Special Board of Trustees Meeting of 27 April 2000 as presented.
- 4. Treasurer's Report:** Evans reported as of 1 May 2000 we have \$41,279.49 in the checking account, \$127,849.73 in the operational account, and \$336,806.59 in the reserve account. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
- 5. Committee Reports:** Environmental -- Flowering plants have been planted in the window boxes at the office. Several sunroses have been planted in the jetty garden. Would like the picnic table and benches removed from Cedar Park and installed at Memorial Park because that area has been abandoned in favor of Memorial Park. Would like a member of the committee in attendance when the spraying and burning is done on the hillside at Memorial Park. A landscape maintenance work party is scheduled for Monday, May 15, at the Community Center. Thanks go to the Hinchliff's for the beautifying work done at the 4-corner stop sign area in the Colony. Marina -- Zane Wyll has agreed to replace Dale Huselton as Harbor Master; asking Board to confirm his appointment. The oil containment boom has arrived; will be installed near the marina entrance channel. Our dredging permit was to be on the Army Corps of Engineers meeting with the National Marine Fisheries May 10; no word yet on outcome. Work parties are building dock boxes and refurbishing electrical panels for possible use in the south float area. Need marina gate programmed to open at 5:00 a.m. to accommodate halibut fishermen. Planning to place a third mooring buoy south of the present two. Several slips are available for rental. Membership -- Todd and Carol Eskelin purchased Lot 4, Blk 4, Div 2 in the Colony and Daniel and Cathy Graczyk purchased 73 W. Vancouver Dr. in the Colony. Nominating -- Don Lee reported six individuals as candidates for the Board: Daniel David (Highlands), Mark Morris (Colony), Brian Ritchie (Colony), Joyce Skoien (Colony), Gary Smith (Colony), and David Sullivan (Village). The committee made several recommendations regarding number of Trustees, etc., that will be considered by the Board in the near future. Social -- Granny's Attic netted \$2,277.45; this amount will be added to the Annual Bazaar proceeds later in the year and then distributed to the various committees and charity as usually done. Thanks to Robin Scherting and Leanne Ryan and all the ladies and gentlemen for all their hard work. A planning meeting for the Salmon Barbeque will be on Tuesday, May 16 at 7:00 p.m. in the Community Center. An International Potluck dinner will be held on May 20. The Welcome Committee reported that from July 99 to present 32 telephone calls have

been made with 10 welcome visits; some members are not interested in a visit. Requesting input from members on how to improve system. Pool -- The time change for opening the pool is rescinded. Recommend purchasing propane heater for the pool to improve water temperature and lower operating costs. Also recommend closing pool to find and repair the cause of water leakage as soon as possible. Crack in shower floor getting bigger; recommend replacing with a new, heavier duty stall to be paid for out of fund-raising monies (Bazaar). Discussed purchasing styrofoam barbells for the exercise classes; Scherting will check prices and report back. Spent \$25.89 on cleaning supplies and sold old pool chairs for an income of \$15.00. A special meeting was held to discuss budget planning for new fiscal year; current funding of \$156 by pool users falls short of amount needed to sustain pool. The committee unanimously recommended raising the fees \$19/yr for a total of \$175/yr/family. We need Board approval of new committee member, Mary Maltby. Water Advisory -- Progress is being made on the water system report up-date. Contract has been signed with E.E.S. Engineering to provide design service for the installation of our filter system; we expect delivery and installation in July.

6. Manager's Report: The purchase of Lot 9, Div 2, Cape George Village (Foss' lot) was completed for the sum of \$10,218.08; the old trailer on the lot has been hauled away. Plans for the lot have yet to be determined. Mac is on vacation and will return next week. Dana will be off on Fridays; I'm looking for volunteers to man the phone on Friday mornings; Mikel Stull has volunteered for tomorrow morning.

7. Member Participation: Three items were discussed: shrubbery/tree heights, concrete driveways extending all the way to the asphalt street, and limiting access down marina drive and Memorial Park to only vehicles with Cape George stickers.

8. Information: (a) Redesigning access to Colony mailboxes suggested at the April 6 pre-budget meeting has been determined to be not feasible. (b) Updating the mailboxes has been determined to be not feasible because boxes could not be obtained that would retain the extra slot for information items. Cleaning up and refurbishing the mailboxes will be taken up by the Marina committee. (c) All items on the April 6 pre-budget list are either in the 2000-2001 budget, on the To Do List of the Board, or will be submitted to members for consideration in the near future via a survey. (d) Foss property closed; see Manager's report.

9. Business: Clubhouse Usage — Scherting moved (passed: 5 approve; 1 abstain) to allow greater access to Clubhouse through issuing keys at a fee of \$5 to those members who wish to obtain one. Bill Stull is responsible for preparing regulations and procedures for Board approval. PP05 Outdoor Burning -- Stull moved (passed 6-0) to adopt the amended PP05 regulation. Pool Fee -- Scherting moved (passed 5-1) to increase the yearly pool fee from \$156 to \$175 to help defray operating costs of pool. Water Use Fee -- Ryan moved (passed 5-1) to increase water use fees from \$11 to \$14/mo to increase water reserve funds for maintenance/repair of installed equipment. (Note: The water growth special assessment will end this year; those funds can only be used to install new or expand our present assets.) Web Site -- Ryan moved (passed 6-0) to authorize Gerald

Taylor to develop a Web site for Cape George Colony Club at no charge to Club for first year. Retirement Fund – Ryan moved (passed 6-0) to authorize Manager to establish a retirement fund (e.g., 401K) for Alan “Mac” Marriott in the amount of \$5,000 seed money plus \$100 per month. 2000/2001 Budget -- Skoien moved (passed 6-0) to approve 2000/2001 budget and set public hearing date of 13 June 2000. Harbor Master -- Ryan moved (passed 6-0) to approve Zane Wyll as new Harbor Master. Pool Committee Member -- Evans moved (passed 6-0) to approve Mary Malty to the pool committee.

8. Announcement: A Special Board of Trustee Meeting (Executive Session) will be held in the Office on Monday, 15 May 200, at 10:00 a.m. Public Hearing on 2000/2001 Budget is scheduled for Tuesday, June 13, 2000, at 7:00 p.m. The regularly scheduled study session will follow this meeting. The Regular Board of Trustees meeting will be on Thursday, June 15, 2000, 7:00 p.m.

9. Adjournment: President adjourned the meeting at 8:55 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
15 May 2000**

- 1. Call to order:** The special meeting was called to order at 10:00 a.m.
- 2. In Attendance:** Irma Noel, John Ryan, Joyce Skoien, Robin Scherting, Ervin Fortney, George Casteneda, and Tom Jackson.
- 3. Business:**
 - a. Pool Equipment:** Skoien moved (passed 4-0) to approve payment of \$227.59 for pool exercise equipment to be paid out of pool memorial funds.
 - b. Executive Session:** Skoien moved (passed 4-0) to convene executive session to discuss trusts, use of facilities, and attorney retainer. After one hour of discussions, the Board reconvened the Special meeting to take the following actions --
 - 1) Skoien moved (passed 4-0) to authorize Jackson, our attorney, to draft a policy on residents' rights to use all Cape George Colony Club facilities.
 - 2) Scherting moved (passed 4-0) to authorize Jackson, our attorney, to draft a retainer contract for Board review and approval.
- 4. Adjournment:** The President adjourned the meeting at 11:05 a.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
15 June 2000**

- 1. Call to order:** The regular meeting was called to order at 7:00 p.m.
- 2. In Attendance:** Irma Noel, John Ryan, Fred Evans, Joyce Skoien, Robin Scherting, and Mikel Stull. Irv Fortney was absent.
- 3. Action on Minutes:** Scherting moved to approve the minutes of the Regular Board of Trustees Meeting of 11 May 2000 and the Special Board of Trustees Meeting of 15 May 2000 as presented.
- 4. Treasurer's Report:** Manager reported as of 1 June 2000 we have \$36,882.87 in the checking account, \$118,433.56 in the operational account, and \$338,398.62 in the reserve account. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
- 5. Committee Reports:** Bldg -- Approved applications for earthwork on Lot 18, Div 3, Village and on Lot 4, Blk 4, Div 2, Colony. Approved building permit for residence on Lot 4, Blk 4, Div 2, Colony. Approved plans to construct a deck at 461 Dennis Blvd., Village. Verified reference elevation for establishing maximum height of residence on South Palmer. Responded to request from resident at 225 San Juan Dr. to check setback of adjoining residence (to the south); exact property line is not clearly marked and so the issue has been turned over to the Board. Environmental -- Recommend the former Foss property on Dennis Blvd be a park in the Village. Ask to move the table and benches from Cedar Park into this area versus Memorial Park. A "dead heading" party on Thursday, 29 Jun, at 1:00 will meet at the Colony Mailboxes. Marina -- Still waiting for dredging permit from Army Corps of Engineers. Request contract be signed with Mathews Construction with a planned dredging start date of 16 July. Three subcommittees have been established to recommend best approach and cost to (a) repair south entrance wall (Cooley), (b) dredge basin (Lee), and (c) provide power to south docks (Wyle/Huselton). Zane has drafted rules for the slip waiting lists and another for live-aboards; will ask for Board approval. There are small boat slips available and a waiting list for large sailboats. Membership -- Douglas and Shirley Ballough purchased Lot 12, Blk 7, Div 3, Colony; Harry and Rosemarie Downing purchased 200 Quinault Loop, Colony; Charles and Rachel Kent purchased 130 Colman Dr., Colony; Michael and Karen McKee purchased 190 Pine Dr, Village; and Arthur and Rebecca Santos purchased Lot 20, Blk 5, Div 3, Colony.. Social -- Over 70 people attended the Ethnic Dinner. Second planning meeting for Salmon Barbeque has been held; need more volunteers. Final Social Club meeting will be held on 26 Jun for installation of new officers and the Cape George Trio will entertain. Pool -- Additional banners and chairs were purchased and placed in the pool area and styrofoam barbells were purchased for the exercise classes; the total of \$347.14 came from Memorial Fund monies. The showers in the women's dressing room were left running overnight; reported to Manager. Water Advisory -- Skowyra reported on our testing

procedures and safety of our water system due to the problems at Kala Point; we are having no problems.

6. **Manager's Report:** Entrance Only and Exit Only signs have been posted at the Colony and Village mailbox areas. Most vacant lots have received the first mowing. Mac has started clearing an area at the tank farm where the new building will house the water filtration system. We still don't have the final design plans for the building or system from EES Consultants, but progress is being made. We have a problem with the pool showers not draining. The septic tank will be cleaned out, but we may have to close the pool a day or so to allow the water to drain from the tank. The office will be closed the 3rd and 4th of July. Pleased to announce the hiring of Connie Ross as the new bookkeeper; Connie is a Club member.

7. **Information:** (a) Consideration of amendments to Building Guidelines relating to structure height was delayed until the new Board is seated. (b) Consideration of concrete driveways and waivers was delayed until the new Board is seated. (c) A rotating schedule of trustees has been implemented to relieve the Manager from weekend calls; the schedule, with phone numbers, will be printed in the Newsletter.

8. **Business:** Dredging — Ryan moved (passed; 4 approved, 1 abstain) to award contract to Mathews Trucking at \$5,064.82 for dredging the entrance to the marina. Clubhouse Rules -- Scherting moved (passed 5-0) to approve the amended clubhouse rules. Nominating Committee Report -- Ryan moved (passed 5-0) to consider the recommendations listed in the report. Pool User Fees -- Skoien moved (passed 5-0) to prorate the annual fee. New members will pay full fee if they join between 1 Jan and 30 Jun; between 1 Jul and 31 Dec members will pay one-half the yearly fee. Tree Removal -- Skoien moved (passed 5-0) to approve removal of diseased and dangerous trees on club property adjacent to Naomi Gross' property on Cape George Road. The environmental committee recommended the removal. Retirement Fund -- Scherting moved (passed 5-0) to authorize Manager to develop a retirement system for all salaried employees for consideration by the Board. 2000/2001 Budget -- Skoien moved (passed 5-0) to set public meeting of 14 Sep 2000 for vote on 2000/2001 budget. Marina Gate -- Scherting moved (passed 5-0) to approve installation of old marina drive gate at the north end of the road that goes around the boat basin (near the boat ramp). Gate to be opened and closed by members; members in good standing can get a key for \$5 from the office.

9. **Announcement:**

10. A Special Board of Trustee Meeting will be held in the Clubhouse on Tuesday, 22 Jun2000 for the Board to review the reserve study in detail. An executive session will immediately follow to discuss a possible violation of Club governing documents.
11. The regularly scheduled study session will be held in the Clubhouse on Tuesday, 11 Jul 200, at 7:00 p.m.
12. The Annual Membership Meeting will be held in the Clubhouse on Saturday, 15

July 2000, at 2:00 p.m. Regular board business will be presented and the new trustees will be announced.

13. The annual salmon barbeque will be held at the Clubhouse on Sunday, July 16.

14. **Adjournment:** President adjourned the meeting at 7:45 p.m. "Meet the Candidates" for the Board of Trustees immediately followed.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
22 June 2000**

- 1. Call to order:** The Special Board meeting was called to order at 7:00 p.m.
- 2. In Attendance:** Irma Noel, John Ryan, Joyce Skoien, Robin Scherting, and Mikel Stull. Fred Evans and Irv Fortney were absent.
- 3. Business:** The purpose of the special meeting was to review, comment and make any recommended changes to the new reserve study. Skoien will incorporate all the suggested changes and present the new package at a special meeting to be scheduled later. The Board recommended a Road Committee be re-established, which Noel will have as an action item. Meeting was suspended at 9:15 to go into executive session.
- 4. Executive Session:** Ryan moved (passed 4-0) to convene an executive session to review, comment and make any recommended changes to a proposed policy regarding family members. The executive session was adjourned at 9:15, thereby reconvening the special meeting. Noel announced she will place the proposed policy on the agenda for the annual Membership meeting scheduled for Saturday, July 15, 2000.
- 5. Adjournment:** President adjourned the special meeting at 9:30 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
13 July 2000**

1. **Call to order:** The Special Board meeting was called to order at 6:30 p.m.
2. **In Attendance:** Irma Noel, Joyce Skoien, Robin Scherting, and Mikel Stull. Fred Evans, John Ryan, and Irv Fortney were absent.
3. **Executive Session With Attorney:** Skoien moved (passed 4-0) to go into executive session to discuss a legal issue concerning a Club member. Our attorney, Mr. Jackson, presented the different aspects of the violations of our governing documents by the member. The Board discussed different remedies. The Board reconvened the special meeting at 7:00 p.m. Skoien moved (passed 4-0) to authorize our attorney to pursue legal action against Mr. Simpson.
4. **Regular Business:** The purpose of this portion of the special meeting was to continue our review of the changes Skoien made to our reserve study. The Board accepted the new study reserve study package and will continue with the process of educating the membership and implementing the program.
5. **Executive Session Without Attorney:** The regular meeting was suspended at 8:00 to go into executive session to discuss two issues – a policy regarding family members to clarify their legal standing and a retirement system (IRA) for our employees. The regular meeting reconvened at 8:40. Action taken included:
6. Skoien moved (passed 4-0) to approve the attached retirement program resolution, funding of which is included in the 2000/2001 budget, and to announce it to the membership at the annual meeting.
7. Skoien moved (passed 4-0) to approve the attached resolution regarding family members and to announce it to the membership at the annual meeting.
8. **Adjournment:** President adjourned the special meeting at 8:45 p.m.

Submitted by:
Joyce Skoien, Secretary
Approved by:
Irma Noel President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
15 July 2000**

1. **Call to order:** The regular meeting was called to order at 3:00 p.m.
2. **In Attendance:** Irma Noel, John Ryan, Joyce Skoien, Robin Scherting, and David Sullivan. Daniel David and Mark Morris were absent.
3. **New Officers:** Scherting moved (passed 4-0) to appoint Irma Noel as President. Skoien moved (passed 4-0) to appoint David Sullivan as Vice-President. Skoien moved (passed 4-0) to appoint Daniel David as Treasurer. Ryan moved (passed 4-0) to appoint Joyce Skoien as Secretary.
4. **Action on Minutes:** Scherting moved to approve the minutes of the Regular Board of Trustees Meeting of 15 June 2000 and the Special Board of Trustees Meeting of 22 June 2000 as presented (passed 3 for, 1 abstain).
5. **Treasurer's Report:** See Annual Membership report.
6. **Committee Reports:** See Annual Membership report.
7. **Manager's Report:** See Annual Membership report.
8. **Business:** Propane Heaters -- Scherting moved (passed 4-0) to approve an AFE to not exceed \$2000 for purchase on new propane heaters for pool. Skoien moved (passed 4-0) to approve resolution to transfer \$2000 from the pool reserve to the pool operations. Nominating Committee -- Scherting moved (passed 3 for – 1 abstain) to approve committee's recommendations 3 through 6 of report submitted 11 May 2000.

"3. Revise the nomination form to gather information of candidates' views of opportunities for long-term improvement of Cape George, and to better ascertain their approach to finding solutions to problems and issues. ..."

"4. Have a representative from the Nominating Committee meet with the candidates prior to the Social Club-sponsored "meeting the candidates" session, establish protocol for the session, and act as moderator for the event."

"5. Appoint a member of this year's Nomination Committee to next year's committee, preferably to chair it. ..."

"6.The Board should conduct an orientation session for newly elected board members ... soon after the election."

Pool Reserve -- Skoien moved (passed 4-0) to approve resolution transferring funds from pool reserve to pool operations to pay for major repair projects on pool during the last year. Kitchen Remodeling -- Scherting moved (passed 4-0) to approve remodeling of kitchen to be paid for from Social Club fundraising funds. Clubhouse Use -- Skoien moved (passed 4-0) to approve the revised clubhouse use rules with the standardized format. Valiani Water System -- Skoien moved (passed 4-0) to send letter to PUD#1 refusing acceptance of Valiani Water System and its customers into our water system. Reserve Study -- Scherting moved (passed 4-0) to approve reserve study dated 27 June 2000 and append it to the 2001/2002 annual budget .

9. Announcements: Board of Trustee Study session on 8 August 2000 at 7:00 p.m., Clubhouse. Regular Board of Trustee Meeting on 10 August 2000 at 7:00 p.m., Clubhouse. Trustee-sponsored Cookout at Clubhouse on 11 August 2000, 4:30 p.m.

10. Adjournment: President adjourned the meeting at 3:30 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
10 August 2000**

1. **Call to order:** The regular meeting was called to order at 7:00 p.m.
2. **In Attendance:** Irma Noel, Joyce Skoien, David Sullivan, Dan David, Robin Scherting, and Mark Morris. John Ryan was absent.
3. **Action on Minutes:** Scherting moved to approve the minutes of the Regular Board of Trustees Meeting of 15 July 2000 and the Special Board of Trustees Meeting of 13 July 2000 as presented.
4. **Treasurer's Report:** Manager reported as of 1 August 2000 we have \$41,923.01 in the checking account, \$70,510.05 in the operational account, and \$335,107.53 in the reserve account. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
5. **Committee Reports:** Bldg -- Approved tree removal permit for on corner of S. Palmer and Sunset, Lot 4, Div 5, Blk 12, Colony; approved permit for Chris Adams to construct an addition to the mobile home at 94 Alder, Village; approved Ballough's plans for a home at 81 S. Rhododendron; approved Esklin's plans for a home on N. Rhododendron, Lot 7, Div 3, Blk 12; approved permit for Hardyman's to thin trees around their home on 310 Saddle Dr., Highlands; checked layout and projected height of home under construction on Vancouver Pl.; and investigated earthwork being done on Johnson Ave., Highlands. Marina -- Channel entrance dredged on 29-30 July (additional cleanup by contractor at end of August); touch-up dredging with our suction dredge will commence soon; oil is being left improperly at workshop (members need to take it to the Jefferson County Recycling Center); recommend building a 6-boat rack for canoes/kayaks at south end of south parking lot and charge \$25/boat/yr; request area behind and around the workshop and the boat parking area south of the marina be graveled (about 600 cu yd of gravel needed); marina is now full; members with two slips will be asked to remove their second boat as needed; suggest setting aside \$6,000 from the current Marina budget and from next years budget towards providing electrical power for the south boat slips (estimated cost is \$16,000). Membership -- Lawrence Conn and Naomi Nachun purchased Lot 26 and 46, Blk 5, Div 3, Colony; and William Kulstad purchased 190 N. Rhododendron Dr, Colony. Social -- 327 people were served at the annual salmon barbeque with a net profit of \$1,286; bazaar date has been set for 3-4 Nov with Kathy Ritchie chairing the event; kitchen remodel is underway with new stainless steel sink and faucets purchased and the counter laminate at the dealer; installation is tentatively scheduled for first two weeks in Sept. Pool -- Meeting date changed to second Thursday of each month; recommend a pool committee member meet with hosts of pool parties to explain pool requirements and check on party in progress for compliance; will obtain bids for preparation/painting of outside of south side of pool bldg; in order to secure and keep a pool cleaning person from within Cape George, the committee unanimously recommends

a free yearly pool usage incentive be given at the end of his/her's first year employment; four banners were purchased with memorial funds (\$38.97) and cleaning supplies were purchased with fundraising monies (\$73.74). Water Advisory -- Have permit for the water filtration building; construction will start next Monday; system may be on line around mid-Sept; work progressing on the update of Water System Plan.

6. Manager's Report: See water advisory report on water filtration system. New propane heater for the pool has been installed; waiting for final inspection by Permit Center. Second mowing of lots is underway. Pipe has been ordered for the Marine View Place project; Mac has started removing the blackberry bushes that cover the ditch. Since last meeting, two unauthorized vehicles have been towed and two others drove away before the tow truck arrived.

7. Information: The environmental committee will conduct a beach walk at 11 a.m. on Aug 30th to check on erosion, dangerous trees, etc. Members are invited – meet at Clubhouse.

8. Business: Financial Overseer — Skoien moved (passed 5-0) to appoint Mark Morris as financial overseer to review accounts receivable and accounts payable. Asphalt Plant -- Scherting moved (passed 5-0) to send the attached letter to the Dept of Community Development so Cape George Colony Club can attain a "party of record" status on the proposed asphalt plant. Boat Rack -- Skoien moved (passed 5-0) to approve marina committee request to build a 6-boat rack for canoes/kayaks at the south parking lot from marina funds and to charge \$25/boat/yr usage fee. Committee Liaisons -- Scherting moved (passed 5-0) to approve the following committee liaisons Daniel David (Building and Clubhouse Use), David Sullivan (Roads and Environmental), Joyce Skoien (Long-Range Planning and Pool), Robin Scherting (Social Club and Memorial), Mark Morris (Finance), John Ryan (Marina), and Irma Noel (Nominating and Water Advisory).

9. Announcement: Board study session on 12 Sept 2000 at 7:00 p.m. in Clubhouse. Regular Board of Trustees meeting on 14 Sept 2000 at 7:00 p.m. in Clubhouse; voting on 2000/2001 budget will take place at this meeting.

10. Adjournment: President adjourned the meeting at 7:50 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
14 September 2000**

- 1. Call to order:** The regular meeting was called to order at 7:20 p.m.
- 2. In Attendance:** David Sullivan, Joyce Skoien, Daniel David, Robin Scherting, John Ryan, and Mark Morris. Irma Noel absent.
- 3. Action on Minutes:** Skoien moved to approve the minutes of the Regular Board of Trustees Meeting of 10 August as amended – under section 5, Marina, the 600 cu yd should read 60 cu yd.
- 4. Treasurer's Report:** Daniel David reported as of 31 August 2000 we have \$28,376.00 in the checking account, \$70,895.33 in the operational account, and \$336,829.29 in the reserve account. The Board authorized David to pursue other federally insured financial firms to improve our interest rate on the reserve funds. He is to report back to the Board with his recommendations. Skoien suggested we add a financial chart to the minutes quarterly that shows actual spending versus budget to keep the membership informed on how well we are doing. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
- 5. Committee Reports:** Bldg -- Approved tree removal from two places in the Village and one in the Colony. A tree on Quilcene Place was cut down and sectioned without the committee's endorsement. A small home on the lot west of 251 Saddle Dr (Highlands) has been built without Club building permits. Jefferson County issued a stop-work order as it hadn't issued permits either. Approved permit for Rehn's to add a shelf-roof to an existing outbuilding at 20 Sequim Place. Approved permit for Magrillo's to construct a sunroom on their west-facing deck at 130 N. Palmer. Environmental -- Barbara Hill reported this is her last presentation as she has resigned as chairman; David Sullivan will fill in until a new chairperson is found. Asking permission to sponsor presentation on birds and mammals in our area at the Clubhouse on 11 October. Volunteers mulched and weeded Memorial Garden today. Marina -- New work raft was built. Kayak rack is complete and members may use it free until end of year; a \$25 annual fee will start in January. A cabinet top and some additional cabinet work were done in the Clubhouse. Entrance sign refurbishing has started. Placing some non-skid material on docks to evaluate. Suggest moving two signs (see below). Membership -- Frederick and Sally Esson purchased Lot 3, Div. 3 in the Village. Social -- Bazaar preparations are underway – 147 apple pies were made. A Labor Day BBQ had approximately 140 people attendance. Kitchen remodel completed with new formica counter tops, 3-basin stainless steel sink, and new sink fixtures; cost \$1400 from social club fund-raising monies. Business meeting scheduled for 25 Sept at 10:30 in clubhouse. Scherting reported that the Social Club has spent \$9,962 since 1996 on clubhouse improvements. Pool -- committee requests action on previous recommendation of a free yearly pool usage incentive be given to our pool cleaning person at the end of her first year to encourage continued employment. Depending on tides, the

pool will be closed around the end of October for about 2 weeks to repaint interior of pool, repaint floor areas, install new women's shower; pool fundraising monies will be used for paint and shower. The new propane heaters are being adjusted slowly to attain the optimum pool temperature/propane usage. Committee meeting date has been returned to the 4th Wednesday. Water Advisory -- The filtration system building is approximately two-thirds finished using volunteer labor and \$1900 in building materials. New water system plan should be completed by the November deadline. Members within our Well Head Protection Area will be receiving literature containing a map of the area and some helpful hints on how to help protect our aquifer. Clubhouse Use -- Committee discussed ideas for increasing utilization of the clubhouse. Most usage centered around having a big screen TV, which we recommend purchasing if the funds can be raised (\$1500-\$2000). Over \$700 have been pledged; will ask for donations in newsletter. Cost comparisons for cable TV versus satellite will be pursued. Recommend blackout dates for private rental of clubhouse be added to our R&R's. Recommend placing donated pool table in the clubhouse on a trial basis. Suggest plywood top be made so that it could be used as a buffet table. Bingo equipment has been purchased by Skoien; game nights are scheduled for Oct 19th and Nov 9th. We can legally operate two games a year without a license as long as we do not raise more than \$5,000. Will schedule two more games early next year. If sufficient interest in games, then we will pay the \$53 license fee in order to have unlimited games. Committee agrees to collaborate with the Social Club in sponsoring informal picnics and potlucks.

6. Manager's Report: The Marine View Dr. project is almost complete; we've laid over 300 ft of pipe and are now hauling dredge material for fill. The brushes for the road sweeper are in; hope to resume sweeping next week. Puget Sound Energy will only trim tree branches from around our main power lines; homeowners are responsible for the lines that enter their homes. A final warning was given to a member, either control his dogs or remove them from within the Club's boundaries.

7. Member Participation: Discussed having a "police report" within our newsletter to keep members up-to-date on prowlers, etc. Also discussed members' lack of picking up their dog's poop.

8. Business: Bird/Mammal Presentation -- Skoien moved (passed 5-0) to approve Environmental Committee request to host a presentation in our clubhouse by the Jefferson County Marine Resource Committee on birds and mammals within our area. Overnight Campout -- David moved (passed 4-1) to approve request by Pat Gunning to use clubhouse on May 18, 2001 for twenty music students and two adults to camp out overnight. Move Signs -- Skoien moved (passed 5-0) to allow marina committee to move a private beach sign and a dog poop sign/box to the new recommended locations. Pool Pass -- Scherting moved (passed 4-1) to approve pool pass for the pool cleaning lady at the end of the first year's employment as recommended by pool committee. Pool Table -- Ryan moved (passed 5-0) to approve (on a trial basis) the placement of donated pool table in the NE corner of the clubhouse and that a plywood top be made to place over the top of the table. Clubhouse Blackout Dates -- Ryan moved (passed 5-0) to amend the Clubhouse

rules and regulations to include blackout dates for traditional holidays when the general membership may wish to utilize the clubhouse facility. Private reservations for holiday use of the clubhouse may still be made 30 days prior to the planned use of the facility if no "Cape George Community" general use function has been scheduled. Holidays included are Thanksgiving Day, Christmas Day, New Year's Eve and Day, Memorial Day, the 4th of July, Labor Day, and Easter. Big Screen TV -- Ryan moved (passed 5-0) to grant permission to place a big screen TV in the clubhouse if the funds can be raised within the membership to purchase it.

9. Announcement: Board study session on 5 October 2000 at 7:00 p.m. to review governing document update. Regular study session on 10 October 2000 at 7:00 p.m. to continue review. Regular Board of Trustees meeting on 12 October 2000 at 7:00 p.m. in Clubhouse.

10. Adjournment: Vice-President adjourned the meeting at 8:50 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

David Sullivan, Vice-President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
14 September 2000**

- 1. Call to order:** The special meeting was called to order at 7:00 p.m.
- 2. In Attendance:** David Sullivan, Joyce Skoien, Daniel David, Robin Scherting, John Ryan, and Mark Morris. Irma Noel absent.
- 3. Business:** The Board met with the general membership to vote on the proposed 2000/2001 budget plan adopted by the Board of Trustees at the 11 May 2000 Regular Board of Trustees meeting. The polls closed at 7:15 p.m. Marilyn Hider presented the results of the voting: 205 ballots were cast with 191 voting to approve and 14 voting to disapprove. Two ballots were invalid. Thus, the 2000/2001 budget is ratified.
- 4. Adjournment:** The President adjourned the meeting at 7:20 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

David Sullivan, Vice-President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
12 October 2000**

1. **Call to order:** The regular meeting was called to order at 7:00 p.m.
2. **In Attendance:** Irma Noel, David Sullivan, Joyce Skoien, Daniel David, Robin Scherting, and Mark Morris. John Ryan absent.
3. **Action on Minutes:** Scherting moved to approve the minutes of the Regular Board of Trustees Meeting of 14 September 2000 (passed 5-0).
4. **Treasurer's Report:** As of 30 September 2000 we have \$16,673.64 in the checking account, \$71,219.18 in the operational account, and \$335,866.73 in the reserve account. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
5. **Committee Reports:** Bldg -- Conditional approval for residence on Mr. Larry Wilson's Lot 26, Blk 10, Div 4 of the Colony, subject to variance approval on amended plans (requesting 4-foot height variance). Given the location of the home and the orientation of the adjacent lot to the north, the Board may find that a variance is warranted. Met with Mr. And Mrs. Kinney at the site for a proposed residence on West Vancouver Dr. The plans require a significant variance from the required 25-foot setback. Due to the complex nature of the homesite, the committee is referring the issue to the Board without further comment. Environmental -- Held a thank you luncheon in town for outgoing Chairman Barbara Hill and Secretary Barbara Hinchliff. Distributed a listing of almost 30 past and present items that will be used to set goals and track progress. Also distributed a list of community properties for our review of common areas. Concern was expressed over the proposed change in allowing homeowners to cut their trees. Sponsoring the Jefferson County Marine Resources Committee at Clubhouse on Oct 11 where we can meet experts on seabirds and marine mammals. Recommending an appropriate memorial be established for Fred Evan's work on our trail system. Work party scheduled for Oct 26 at 1 p.m. in Memorial Park. One dead deer was removed from private property; contact the office or David Sullivan if you need help. Marina -- All slips are rented with a waiting list. Plan to send out applications in December for 2001 rentals to allow members extra time to pay; slips not paid for by January 31 will be allocated to the waiting list. Dredging must be completed by the 15th. The next opportunity to dredge will be July 15, 2001. Will need a new Jefferson County permit. Second canoe/kayak rack completed. Ten of the 16 spaces are occupied. Most users have paid ahead for 2001 space so the cost of the racks has already been recovered. Name and phone numbers must be on boats/trailers stored at the marina. Trailers are subject to being moved from time to time in order to optimize space usage or for grounds maintenance. Membership -- Barbara Barnhart purchased 12 Queets Place, Colony. Edward Drake purchased Lot 10, Div 2, Village. Carol Mason purchased 231 Victoria Loop, Colony. Michael and Sandra Smith purchased 131 E. Rhododendron Dr., Colony. Lawrence and Linda White purchased 91 Cedar Dr., Village.

Social -- Bazaar preparations are underway. A Christmas cocktail party will be held on December 10th from 5:30 to 8:30 in Clubhouse. There will be a gift exchange and donations for the food bank. The Social Club Board will chair the New Year's party. There will also be a Christmas Day potluck. Pool -- The pool will be closing on November 5th for at least 2 weeks to clean and paint the pool and its decking and replace the damaged shower. Water Advisory -- Installation of the filter unit and the new generator is progressing well. Ready to install the filter media (4 tons) and Mac will finish the piping within a few days. Waiting for final bid on electrical work. Dept of Ecology modified our certificate for well #5 to include well #6 as another point of withdrawal on Sept 21st and at the same time restored our original water rights of 192 acre-ft. Chapter 4 of our water system plan has been amended to reflect this change.

6. Manager's Report: Most of our efforts have gone into the water system this month, which is covered above. The sweeper has been repaired and new brushes installed; Mac will begin sweeping our streets this week. Pool will be closing; see above. Still getting complaints about speeders in the Colony; none from the Village. May need to install more speed bumps.

7. Member Participation: Discussed proposed tree removal changes for the Building Guidelines. Barbara Hill suggested we stripe the parking area in front of the pool/clubhouse to better define parking spaces; will be referred to the Manager.

8. Business: Manager's Contract -- Skoien moved (passed 5-0) to approve the Manager's yearly contract with no changes. Woodland Trail -- Scherting moved (passed 5-0) to name the woodland trail the Fred Evans Woodland Trail and place a memorial plaque at entrance to be paid for from environmental funds. Governing Documents -- Morris moved (passed 5-0) to approve the newly reformatted Articles of Incorporation and By-Laws, the changes, deletions and additions to the Rules and Regulations with their associated forms, and the changes, deletions and additions to committee charters. Clubhouse Utilization Committee -- Scherting moved (passed 5-0) to dissolve the Clubhouse Utilization Committee; it has submitted its written report and the Board has acted on all its recommendations except one, which is pending. Set-Back Variance -- Skoien moved (passed 5-0) to have the owner of Lot 2, Blk 13, Div 6 of the Colony submit a formal variance request to the Board.

9. Announcement: Board study session on 26 October 2000 at 7:00 p.m. to continue review of governing document update. Regular study session on 14 November and Regular Board of Trustees meeting on 16 November 2000, at 7:00 p.m. in Clubhouse.

10. Adjournment: Vice-President adjourned the meeting at 8:10 p.m.

Submitted by:

Joyce Skoien, Secretary

Approved by:

Irma Noel, President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
12 October 2000**

- 1. Call to order:** The special meeting was called to order at 6:45 p.m.
- 2. In Attendance:** Irma Noel, David Sullivan, Joyce Skoien, Daniel David, Robin Scherting, and Mark Morris. John Ryan absent.
- 3. Business:** A variance hearing was held for Mr. Warren L. Wilson to present his request for an 8-foot height variance on Lot 26, Block 10, Division 4 in the Colony. Mr. Wilson also brought his architect and building contractor to explain any questions the Board had. The architect presented modified house drawings that require a 4-foot height variance versus the 8-foot. The Board asked the Building Committee to review these changes and bring its recommendation to the President. The Board will make its decision within a week by telephone poll.
- 4. Adjournment:** The President adjourned the meeting at 7:00 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
16 November 2000**

- 1. Call to order:** The regular meeting was called to order at 7:00 p.m.
- 2. In Attendance:** Irma Noel, David Sullivan, Joyce Skoien, Daniel David, Robin Scherting, Mark Morris, and John Ryan.
- 3. Action on Minutes:** Scherting moved to approve the minutes of the Regular Board of Trustees Meeting of 12 October 2000 (passed 6-0).
- 4. Treasurer's Report:** As of 31 October 2000 we have \$66,020.12 in the checking account, \$71,576.20 in the operational account, and \$337,550.44 in the reserve account. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
- 5. Committee Reports:** Environmental -- Posted beach rules reviewed and revisions recommended for Board approval. Proposed Building Guidelines regarding landscaping reviewed; Jim Tough and Bob Tilley will work on definition of Heritage trees. Volunteered to either help Bldg committee or take on the task of reviewing trees for removal. Plan to look at our property located on Saddle Dr at end of next committee meeting as part of the common area property review. Work party on Nov 27th (1-3 p.m.) to weed and plant bulbs in Memorial Park and weed Clubhouse area. Barb Hill pursuing sign for the Fred Evans Woodland Trail. Applaud decision to place deflectors on lights at marina entrance. Marina -- Request Board eliminate the \$4/ft surcharge levied on boats over 9'6" wide; will reduce Marina income by about \$100/yr. Request Board approve pursuing permits to repair the marina entrance channel's north and south walls by building concrete walls inside the present channel to a height of +12 feet; anticipate will take a couple of years to obtain them. Request Board approve modification of boat/trailer parking rules to limit the number to two boats or trailers per paid rampage. Also authorize Mac to move empty trailers as needed. Request Board move all surplus 1999/2000 Marina funds into a Capital Improvement account to fund installation of electricity on the south docks. Total estimated cost is about \$16,000; balance of funds to come from the 2000/2001 budget. Marina slips fully rented with 7 boats on a waiting list. Membership -- Mark Best purchased 241 Dennis Blvd, Village; David and Karen Brown purchased 141 Spruce Dr., Village; Lowell and Jacqueline Munson purchased Lot 41, Div 3, Village; Richard and Susan Poole purchased Lot 11, Div 3, Village; Lois Ramsay purchased 80 Vancouver Dr., Colony; and Roy and Patricia Waugh purchased Lot 38, Blk 5, Div 3, Colony. Social -- Bazaar grossed about \$4900. Ten percent of the Bazaar and Granny's Attic total will be donated to Domestic Violence and JACASA equally. Thanksgiving dinner at 2:00 p.m. on Nov 23rd at Clubhouse. Big screen TV has been installed and satellite will go in on Nov 21st; all paid for by donations and fundraisers. Shopping in December for two needy families. Informal Christmas cocktail party on Dec 10th (5:30-8:30 p.m.) with an inexpensive gift exchange. A Christmas Day dinner is in the planning stages. A New Year's Eve party from 8:00-12:00; DJ from Mobile Sound; \$5/person; champagne breakfast at midnight. Pool -- Reviewed complaint from member regarding

exclusion of children during weekday morning hours; decided to continue with policy; letter sent to member. Pool closed for about 2 weeks for cleaning, painting and repairs; nine volunteers helped by scrubbing all the tiles. Water Advisory -- Filtration system went on line Friday, Nov 10th. Presently removing better than 98% of the manganese and iron is nondetectable. Well #4 has a manganese reading of 0.45 mg/l before treatment and water leaving the filters has a level of 0.012 mg/l. Have a few minor modifications to make. Plan to submit our Water System Plan to DOH by Dec 1st. Will expand the report to include the statement that we will be submitting a request for additional certified connections at a later date, with data/calculations showing our existing facilities (wells #4,5,6) will support 665 connections. Still have to finish the super main project from the tank farm to the county road to provide necessary flows and pressures.

6. Manager's Report: Water filtration system on line (see above). Straits Electric will finish the Generator next week. Special thanks to John Cooley and his Marina volunteers who worked on the two new bldgs and Ed Skowyra and Mac for their hard work on the filtration system. Worked with Jay Vandal, our auditor, on going over our financial records; everything is in order. His official report will be available in the office for review when I receive it. Pool drained and work progressing; hope to open early next week. Our next major project will probably be our storage barn with a new water tank possibly in the future.

7. Information: Two lots on Victoria Loop in the Colony are to be sold at auction Dec 14th for back property taxes; Board obtaining information. Governing documents finished except for the Building Guidelines; Board plans to approve the Bldg Guidelines at the next Regular Board meeting and then mail them to the membership for review, discussion at a public hearing and voting. New CG telephone books are available at the Office for \$2 each.

8. Business: Water Comprehensive Plan-- Skoien moved (passed 6-0) to approve resolution transferring \$12,000 from Water Operating Reserve Funds to the checking account to pay Northwestern Territories for completion of our water plan. Boat Surcharge -- Skoien moved (passed 6-0) to eliminate the \$4/ft moorage surcharge for boats over 9'6" in width. Marina Permits -- Scherting moved (passed 6-0) to authorize the Marina Chairman to start the application procedure for permits to repair the marina entrance north and south walls. Boat Trailer Parking -- Skoien moved (passed 6-0) to modify the boat/trailer parking rules at the marina to a maximum of two boats/trailers per paid rampage.

9. Announcement: Board study session on 12 December 2000 at 7:00 p.m and the Regular Board of Trustees meeting on 14 December 2000 at 7:00 p.m. in Clubhouse.

10. Adjournment: Vice-President adjourned the meeting at 8:00 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING
12 December 2000**

- 1. Call to order:** The special meeting was called to order at 6:25 p.m.
- 2. In Attendance:** Irma Noel, David Sullivan, Joyce Skoien, Robin Scherting, John Ryan, and Mark Morris. Daniel David absent.
- 3. Executive Session:** Morris moved (passed 5-0) to go into Executive Session with our attorney, Mr. Jackson, to discuss collection of delinquent accounts. After 30 minutes of discussion, the Board reconvened the Special Board meeting.
- 4. Business:** As the State's Homeowner's Association code grants the Club the right to assess and collect operating fees, the following actions were taken. Scherting moved (passed 5-0) to authorize Mr. Jackson to pursue in court the collection of discussed delinquent accounts and all legal fees involved in the collection.
- 5. Adjournment:** The President adjourned the meeting at 7:02 p.m.

Respectfully Submitted:

Joyce Skoien, Secretary

Irma Noel, President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
14 December 2000**

- 1. Call to order:** The regular meeting was called to order at 6:45 p.m.
- 2. In Attendance:** Irma Noel, David Sullivan, Joyce Skoien, Mark Morris, and John Ryan. Robin Scherting and Daniel David absent.
- 3. Variance Hearing:** Held hearing for Kathryn J. Rucker's request for an 8-foot variance on Lot 10, Div 3, of the Village. The Building Committee sees no reason to deny the request. The back of the lot is on the boundary between property subject to Club building guidelines and the forested area owned by a nonmember. Ryan moved (passed 5-0) to grant the variance.
- 4. Action on Minutes:** Morris moved (passed 5-0) to approve the minutes of the Regular Board of Trustees Meeting of 16 November 2000.
- 5. Treasurer's Report:** As of 30 November 2000 we have \$64,705.14 in the checking account, \$71,916.28 in the operational account, and \$327,150.47 in the reserve account. See list of members that are more than 30 days delinquent in their dues or special assessment. Efforts are underway to collect these monies.
- 6. Committee Reports:** Environmental -- Fall cleanup of Memorial Park completed and 400 bulbs were planted. A work party is scheduled from 1-3 p.m., Jan 8th, at the Clubhouse. Tilley is monitoring Ravine Trail; will place straw bales as a temporary berm to prevent sediment runoff into the drain behind Marine View Place. Heritage tree definition deferred until Board meets with legal counsel. Hill is continuing work on a sign for the Fred Evans Woodland Trail. Have a Ravine Trail sign ready for placement when that project is completed, and the Marina Committee is working on new letters for entrance signs. Checked out Lot 18 at the end of Saddle Dr (common property); has numerous large trees and could serve as a source for native plants for transplanting to other areas; recommend keep it as is. Marina -- Committee voted unanimously to oppose the proposed jet ski ban. Also opposed to adopting and posting additional rules where existing laws address the matter. Would like notice in newsletter regarding large heaters on boats (text supplied). Fee policy for primary or secondary boats moored in undesirable side tie locations reviewed and endorsed; each member using side ties must pay one rampage fee (\$50) and also \$100 for the side tie position. These locations are available on a first come-first-served basis. Ready to proceed with installation of power on south docks and request approval to spend up to \$15,000 for materials, contractors and permits; monies to come from the capital improvement fund established from unspent 1999-2000 marina balance and this year's budget. Membership -- Jay and Cheryl Lowenstein purchased 30 S. Palmer, Colony. Social -- Bazaar netted \$6973.67; all checks have been distributed to the various committees and charities. Members donated over \$1500 for our Christmas project, which enabled us to make a bright Christmas for four families. A Christmas party was held at the Clubhouse on Sunday, Dec 10th with approximately 60 people attending. Coming events include a Christmas Dinner on Dec 25th and a New Year's Eve party, both at the Clubhouse. Water Advisory -- Our new filter system is working very well with many reports of improved clarity and improved taste. Our water system plan has been sent to the state with a

request to increase our allowed connections to 480 from our present 460. Our main project for the year 2000 will be getting well #6 on line.

7. Manager's Report: I attended the Tax Foreclosure Property auction at the courthouse this morning. Both the Dillon and the Platis property on Victoria Loop were purchased by Club members. New generator at the tank farm has been tested and works perfectly; final electrical inspection has not been completed. Audit of the Club's financial statements as of Sept 30, 2000 has been completed and we are in balance. Copy of audit report is available in office for any interested member.

8. Information: Three of the four members who were identified for court action at the Special Board meeting have paid up their accounts.

9. Business: Governing Documents -- Ryan moved (passed 5-0) to approve the additional sections of the updated governing documents (see attached list of changes). Building Guidelines -- Skoien moved (passed 5-0) to print the amended Building Guidelines in the January 2001 newsletter and then hold a public hearing on Jan 9th for membership input. Pool Use -- Skoien moved (passed 5-0) to deny the Sea Scout troop from using our pool for life-saving instruction; would involve 15-18 boys divided into two groups for 1 hour twice weekly for 6 weeks. Committee Name Change -- Ryan moved (passed 5-0) to approve changing the Emergency Planning Committee to Neighborhood Watch Committee. Chairperson/Committee Members -- Ryan moved (passed 5-0) to appoint Connie Ross as Chairperson for the Neighborhood Watch committee with Linda Cooley, Dana Vischer, Mel Breitsprecher, Mikel Stull, Bob Tilley, and Mary Maltz as members and Irma Noel as Board liaison. Plant Removal -- Sullivan moved (passed 5-0) to approve pruning and/or removal of Ocean Spray along boundary between Cedar Park common area and Lot 67, Div 3 of the Village. Christmas Bonus -- Ryan moved (4 aye, 1 abstain) to approve a \$50 bonus for all our employees. Tree Trimming -- Sullivan moved (passed 5-0) to allow Jennings/Davis to arrange for the professional pruning at their expense of three previously topped trees on common property. Beach Rules -- Sullivan moved (passed 3-2) to approve the amended Beach Rules that will be implemented as CP14. Marina Electrical Project -- Skoien moved (passed 5-0) to authorize the expenditure of up to \$13,000 on the installation of electrical power to the south end docks; monies to come from the capital improvement fund established from unspent 1999-2000 marina balance and this year's budget.

9. Announcement: Public hearing on 9 Jan 2001 at 7:00 p.m for Building Guidelines, followed by the Study Session. Regular Board of Trustees meeting on 11 Jan 2001 at 7:00 p.m.

10. Adjournment: President adjourned the meeting at 9:15 p.m.

Submitted by:

Approved by:

Joyce Skoien, Secretary

Irma Noel, President